

WE ARE NOW ACCEPTING APPLICATIONS FOR:

Hybrid Transit Coordinator

More than One (1) position maybe filled

The Hybrid Coordinator is part of the Transit working team providing public transportation within the City of Brandon. They work in the dispatch office providing customer relations by providing service related information and responding to inquiries. They also coordinate operator scheduling, assigning buses and equipment exchanges. The Hybrid Coordinator also operates transit vehicles in scheduled service, including Access Transit as required.

The Hybrid Coordinator operates multiple software systems and maintains accurate documentation.

Qualifications & Experience

- Grade 12, G.E.D. or mature student high school certification, post-secondary education is preferred;
- Minimum of two (2) years' experience providing customer service/working with the public is preferred.
- Minimum of one (1) year experience working as a dispatcher within the transportation field, in a call center or multi-line telephone business setting is preferred.
- Class 2 Province of Manitoba driver's license is preferred, although training will be provided;

Successful completion of a Criminal Record Check and Vulnerable Sector Verification.

Competition # 220084

Please apply with a resume on-line at <http://jobbank.brandon.ca>

Applications are accepted until **11:59 pm on August 5, 2022.**

Posting Date: July 22, 2022

This opportunity is open to all applicants, however, first consideration will be given to current City of Brandon Transit employees.

The selection process for this competition will include testing and an interview.

The City of Brandon reserves the right to underfill this position.

Rate of Pay:

\$30.75 per hour – 2022 rates.

Position Conditions: This position is permanent, however; may be modified to meet operational requirements. The hours of work include, shift work including evening and weekend shifts.

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation.

If you are interested in finding out more about the City of Brandon job opportunities as soon as they are posted, please follow us on Facebook or Twitter!

Serving and Building Community!