



Box 545, Highway 16 South  
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## **Assistant Controller**

GIP is one of Canada's largest and most diversified infrastructure companies. We derisk the most challenging parts of construction by offering vertically integrated infrastructure solutions for public and private projects of every scale.

For over 40 years, our teams have been designing, delivering, and maintaining infrastructure for Canada's growing cities. From excavating and demolition to foundations, paving, and the production of materials, we have the unique ability to complete an entire project without the need for subcontractors. Green is in our name because we believe in the necessity of sustainable solutions. We're leaders in energy efficiency and we're at the forefront of incorporating recycled and reused materials.

With our sights set on building a better tomorrow, we are committed to long-term relationships and long-term thinking. We uphold the highest standards of safety and quality, ensuring every project provides the greatest benefits to our customers with the least disruption to our communities. The work we do shapes the future of our cities and will pave a new path for the future of our industry.

We are proud to be Canadian made.

### **What's Involved?**

- Perform monthly financial close functions, including journal entries and reconciling general ledger accounts.
- Review and submit payroll for processing.
- Prepare monthly financial reports.
- Manage accounts payable and accounts receivable
- Ad hoc duties or special assignments.

### **What's Required?**

- Post-secondary diploma or degree in accounting/finance.
- Candidates working on obtaining a professional accounting designation (CPA) are preferred.
- Minimum 3 years' experience in an accounting position.
- Must be proficient with Microsoft Office.
- Must be punctual, have good communication and excellent customer service skills.
- Working knowledge of payroll would be an asset.

Please send resume to: [hr-wcan@gipi.com](mailto:hr-wcan@gipi.com)

For more information please call: 204-995-8982

GIP is looking for talented, dedicated and driven individuals to join our team. We offer our employees coast-to-coast career opportunities in a wide range of positions and disciplines.

GIP is an equal opportunity employer and encourages women, Aboriginal and Indigenous people, persons with disabilities and members of visible minorities to apply. We seek to hire individuals with diverse characteristics, backgrounds and perspectives. We strongly believe that world-class talent makes no distinctions based on gender, ethnic or national origin, sexual identity and orientation, age, religion or disability, but enriches itself through these differences.

We will provide accommodations to job applicants with disabilities throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs.

We thank all applicants for their interest; however, only qualified candidates will be contacted.