

WE ARE NOW ACCEPTING APPLICATIONS FOR:

Inventory Supervisor Fleet Services

Oversees the day-to-day activities of the Stores area, coordinates cycle counting, batch and inventory variance approvals and manages City agreements related to stock items. Liaises closely with internal departments and external suppliers to ensure the right inventory is stocked to meet the needs of the City.

MANDATORY QUALIFICATIONS & EXPERIENCE

- Grade 12, G.E.D. , or Mature High School Diploma;
- Possess a valid and subsisting Class 5 Manitoba's Driver's License;
- Proficient use of computer equipment, operating systems and Microsoft programs (outlook, word, excel).
- Experience working with spreadsheets and compiling of reports.
- Obtain a Fork Lift Operator's ticket within 90 days of appointment.

PREFERRED QUALIFICATIONS & EXPERIENCE

- Experience working within an inventory setting;
- Knowledge related to accounting/financial principles;
- Experience working in the public sector and/or with collective agreements.

Competition # 220112

Please apply with a cover letter and resume on-line at: <http://jobbank.brandon.ca/>

Post Date: November 8 2022

Applications will be accepted until **11:59 p.m. on November 23 2022**

This opportunity is open to all applicants, however first consideration will be given to current City of Brandon CUPE employees.

The selection process for this competition will include testing and an interview.

The City of Brandon reserves the right to underfill this position.

Rate of Pay:

\$29.22 - \$31.01 per hour - 2022 rates.

Position Conditions: This full-time, permanent position of 40 hours per week will be offered in accordance with conditions identified in the Collective Agreement between the City of Brandon and CUPE Local 69.

For complete position details and requirements see the Job Description on the City of Brandon website.

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation.

Serving and Building Community