



Sioux Valley Dakota Nation
Employment Opportunity
Custodian Services Contract
Dakota Tiwahe Services - Brandon Office



POSITION SUMMARY: The Custodian will be responsible for the cleaning and sanitizing of the Dakota Tiwahe Services Brandon Office daily.

DUTIES INCLUDE:

- Cleaning and sanitizing all main areas of the building
- Keeping the kitchen and its housewares clean and in a orderly fashion
- Removal of all garbage throughout the building and dispose of properly
- Track and order in cleaning supplies as needed
- Sweep and wash floors in all main/office areas
- Vacuum where needed
- Monthly deep cleans (washing walls etc.)
- Clean all window/glass services daily
- Other duties as needed

QUALIFICATIONS:

- Minimum Grade 12 Education
- Good time management and organizational skills
- Demonstrated organizational skills, the ability to work independently and as a team, as well as need strong communication skills
- Ability to respect and promote confidentiality
- Must be able to work a flexible work schedule
- Valid Manitoba drivers license and reliable vehicle an asset
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

Competition Number: 2022140

APPLICATION DEADLINE: November 25, 2022, at 4:00 p.m.

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold, Manitoba R0M 0S0
Phone: 204-855-2760 Fax: 204-855-2131
E-mail: hrapplications@svdngovernance.com

We thank all who apply but only those selected for an interview will be contacted.