



Tundra Oil & Gas is a Manitoba-based oil and gas exploration and production company and a wholly-owned subsidiary of Winnipeg-based James Richardson & Sons, Limited. Tundra's head office is in Winnipeg, with additional offices in Virden and Calgary. At Tundra, we believe that our people are the foundation of our success, and we are dedicated to growing our company in a sustainable and disciplined way. This philosophy has served us well since our inception in 1980. Today, Tundra is a team 300-strong, and a leader in the Manitoba and southeast Saskatchewan oil industry. We take pride in supporting the communities in which we operate and stewarding the resources we manage for today and for the future. We are committed to working together and to getting everyone home safe every day.

Tundra is seeking an **Environmental Student** based out of our **Virden, Manitoba** office for the summer of 2023 (May-August). The incumbent in this role will be eligible to participate in Tundra's hybrid work schedule.

Reporting to the Environmental Coordinator the **Environmental Student** is responsible to:

- Provide technical and administrative support to all members of the Surface Land and Environment department.
- Conduct inspections of our remedial systems including water analysis, small repairs and general site upkeep, reporting, and assist with project coordination.
- Conduct crop inspections including crop scouting and vegetation assessments.
- Assist with small rehabilitation projects including weed and vegetation control, lease clean-up, checking fences, and flagging off lease boundaries.
- Provide administrative support including processing invoices and cost tracking, Data management, Clearance submissions, Hard filing, Arc Map updates, etc.
- Other additional duties as required.

Candidates for this position will possess the following qualifications and competencies:

- Enrolled in post-secondary education in Environmental Science is required.
- Intermediate to advanced Microsoft Office suite of programs, particularly Excel, Word, PowerPoint and Outlook are required.
- Energetic, punctual, willing to learn
- Ability to interact within a team environment
- Excellent judgment and safety conscious
- Valid Driver's License
- Willingness to achieve certification in:
 - H2S Alive Certificate
 - First Aid/ CPR
 - ATV Safety Course
 - WHMIS

- TDG

We recognize that people come with a wealth of experience and talent beyond just the technical requirements of a job. If your experience is close to what you see listed here, please still consider applying. Diversity of experience and skills combined with passion is a key to innovation and excellence. Therefore, we encourage people from all backgrounds to apply to our positions.

If you are interested in joining our rapidly growing team, please visit the Employment section of our website at www.tundraoilandgas.com and apply on-line to submit your cover letter and resume by **January 22nd, 2023.** This position will remain open for applications until filled.

We wish to thank all candidates for their interest; however only those being considered for interviews will be contacted.

