



*Tundra Oil & Gas is a Manitoba-based oil and gas exploration and production company and a wholly-owned subsidiary of Winnipeg-based James Richardson & Sons, Limited. Tundra's head office is in Winnipeg, with additional offices in Virden and Calgary. At Tundra, we believe that our people are the foundation of our success, and we are dedicated to growing our company in a sustainable and disciplined way. This philosophy has served us well since our inception in 1980. Today, Tundra is a team 300-strong, and a leader in the Manitoba and southeast Saskatchewan oil industry. We take pride in supporting the communities in which we operate and stewarding the resources we manage for today and for the future. We are committed to working together and to getting everyone home safe every day.*

Tundra is seeking an **Emissions Reduction Student** for the summer of 2023 (May-August) with potential for extension. This position will be based out of our **Virden, Manitoba** office and the incumbent in this role will be eligible to participate in Tundra's hybrid work schedule.

Reporting to the Sustainability Development Engineer the **Emissions Reduction Student** will aid in executing Tundra's Methane Leak Detection and Repair programs, new emissions reduction initiatives, and assist with greenhouse gas reporting. The successful candidate will have a strong focus forward on materially advancing carbon reduction strategies with specific focus on methane leak detection and repair and new technology in this field.

Responsibilities include:

- Help co-ordinate Leak Detection and Repair (LDAR) program for compliance with Federal Methane Regulations. Work with Operations, Maintenance and Engineering on surveys, repairs, and documentation.
- Progress and evaluate alternative monitoring technology options for methane
- Review proposed legislation coming into force in years forward for additional methane monitoring requirements, propose trials, scope of work changes, and budget costs for years forward
- Routinely check gas measurement at all TOG facilities to support CO<sub>2</sub>e emissions and carbon tax management.
- Assist with data inputs and preparation of Manitoba & Saskatchewan Upstream Oil and Gas Aggregate Facility filing working with 3rd Party Audit and Verification companies.
- Assist with data inputs and preparation of carbon tax remittance plans.
- Assist in reporting requirements for third party programs.
- Assist in progressing projects to reduce TOG Non-Marketable Natural Gas volumes, Carbon Taxes, and emissions.
- Perform additional assignments as per supervisor's direction.

Candidates for this position will possess the following qualifications and competencies:

- Must be enrolled in a post secondary institution focusing on Engineering, Geology, Science, or Math.

- Proficient in Microsoft Suite
- Familiarity with oil and gas operations is an asset
- Understanding of gas production, composition, and measurement is an asset
- Strong Project Management skills are required.
- Candidate will enjoy contributing to high performance multifunctional teams in a highly collaborative manner and will thrive by building strong relationships.
- Ability to work in an evolving landscape, comfortable with change, and quick re-alignment to potential regulatory changes and opportunities to advance Tundra's emissions reduction program.
- Ability to trial new technology, gather feedback, evaluate performance, and make recommendations
- Capable of maintaining a high degree of effectiveness in a multitask role, managing multiple priorities and delivering to challenging timescales.
- Highly developed oral and written communications skills.
- Strong analytical, problem solving, planning and organization skills and keen attention to detail is a requirement.

We recognize that people come with a wealth of experience and talent beyond just the technical requirements of a job. If your experience is close to what you see listed here, please still consider applying. Diversity of experience and skills combined with passion is a key to innovation and excellence. Therefore, we encourage people from all backgrounds to apply to our positions.

If you are interested in joining our rapidly growing team, please visit the Employment section of our website at [www.tundraoilandgas.com](http://www.tundraoilandgas.com) and apply on-line to submit your cover letter and resume by end of day **February 15<sup>th</sup>, 2023**. This position will remain open for applications until filled.

*We wish to thank all candidates for their interest; however only those being considered for interviews will be contacted.*

