

Prairie Wind & Silver Sage

FRIENDS OF GRASSLANDS

Box 83, Val Marie, SK Canada S0N 2T0 • Seasonal: 306-298-4910 • pwss.org • prairie@pwss.org

Museum Coordinator 2023 (Full Time, Summer, 2 positions)

Prairie Wind & Silver Sage – Friends of Grasslands Inc. (PWSS) in Val Marie, Saskatchewan requires two full time Museum Coordinators for up to 16 weeks between May 1 and August 31, 2023. The position pays \$16.00/hour. **Application deadline is February 28, 2023.**

PWSS is a recognized ecomuseum, art gallery, gift shop and espresso bar located in a remote, small rural village. Val Marie is the Gateway to Grasslands National Park, an international destination, and candidates should be prepared to interact with national and international visitors.

Position responsibilities include:

- enhancing visitor experience by providing a welcoming environment, either in person, by telephone, or online;
- assisting with e-commerce website maintenance and social media campaigns;
- documenting and digitizing artifacts in accordance with museum standards;
- providing services in the gift shop/espresso bar;
- facilitating ecomuseum and gallery exhibition enjoyment;
- answering questions and providing referrals as necessary.

Candidates should have interest and/or experience in these areas, a willingness to learn, and a commitment to health and safety. Communication skills and the ability to work independently are also required. Training is provided. Co-op work inquiries are welcome.

Important information: PWSS's Heritage Building has stairs and no elevator, and staff are required to retrieve items from the basement. Weekend work is required, but work hours are daytime. Housing is not included with the position, however PWSS will assist in finding accommodation for the successful candidate.

To Apply:

Submit an application with cover letter and resume by email on or before **February 28, 2023** to prairie@pwss.org. Applications will be considered as they are received so candidates are encouraged to apply early.

These positions are made possible by **Young Canada Works** (1 position) and **Canada Summer Jobs** (1 position) grant funding. To be considered, a candidate must be:

- A Canadian citizen or permanent resident or with refugee status in Canada;
- Legally entitled to work in Canada;
- Between 16 and 30 years of age;
- Willing to commit to the full duration of the job.
- A full-time student (as defined by your educational institution) in the semester preceding the job and intending to return to full-time studies in the semester following the job;

Please state clearly on your cover letter which or both of these programs you qualify under. Candidates selected for an interview will be asked to provide documentation of eligibility. Students holding temporary work visas or awaiting permanent status are not eligible.

About Val Marie and Area

Val Marie is a small ranching community (village pop. approx 125, area pop. approx 420) located 120 km south of Swift Current, SK. It is the Gateway to Grasslands National Park, a dark sky preserve, and the first national park of Canada to preserve a portion of the mixed prairie grasslands. The Val Marie region is a land of rolling hills centred on the Frenchman River Valley, where sky meets prairie at the northern extension of the Great Plains. Living expenses are low, and amenities include a grocery store, restaurant, bar, cardlock gas station, tourist accommodations, post office, library, occasional concerts, and programs offered by volunteer agencies and the Park. Grasslands draws about 20,000 engaged and enthusiastic visitors to the area each year, most of them during the summer.

For more info about:

- **Prairie Wind & Silver Sage**, see pwss.org
- **Val Marie community**, see valmarie.ca
- **Grasslands and area**, see greatsouthwest.ca/grasslands
- **Grasslands National Park**, see parkscanada.ca/grasslands