

# Counselling Team Leader

May 11th – August 19th, 2023

## CAMP HEALTH, HOPE & HAPPINESS (Camp He Ho Ha)

Camp Health, Hope & Happiness is Alberta's leading summer recreational facility for individuals with mental and physical disabilities. We are a residential camp where campers and staff are on site 24/7 during their 6-day stay.

The term of employment is from **May 11th to August 19th, 2023.**

Mandatory training runs from **May 11th to 21st, 2023.**

### Why work here?

Camp He Ho Ha hires individuals that are looking to learn skills and gain experience related to their education or future careers, and those that want to make a difference for people with disabilities.

The skills learned on the job at Camp He Ho Ha directly relate to nursing, social work, physiotherapy, education, psychology, speech pathology, and many more.

Our summer staff can earn a letter of **volunteerism** for up to 300 hours!

*(We look great on a resume!)*

### What will I learn?

- Self-confidence
  - Communication skills
  - Leadership
  - Interpersonal skills
  - Resilience
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- Personal care (bathing, toileting, feeding)
  - Behaviour management
  - Environment & activity adaptation
  - Your core values
  - What you are truly capable of

### **How will I learn that?**

Each day you will be responsible for a team of 5 counselors and assisting 14-16 campers with disabilities from morning wake-up to tucking in at night. In addition to counseling duties, you will supervise, coordinate, and provide feedback for your team. Your role is the bridge between the counselors and coordinators, ensuring a smooth running and happy camp!

This may be the most *challenging* and *rewarding* job that you may ever experience. Your heart will open to people that you have only just met, you will create friendships with campers and staff that will extend years into the future, and you will be forever changed.

### **Qualifications**

- Minimum of 18 years of age
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- Extensive experience with people with special needs
- Leadership experience
- Current standard first-aid and Level C CPR (that will not expire during the work term)
- Clear Criminal Clearance and Vulnerable Sector Check
- Available May 11-21, 2023 to participate in mandatory summer staff orientation at Camp He Ho Ha
- Available to work all dates as shown in "Summer Camp Employment Schedule" (Exceptions must be discussed at time of interview, emergency exemptions apply)
- **ASSETS:**
  - Experience with camping, arts & crafts, out-tripping, water sports and performing arts
  - Sign language

**Salary: \$12,240.00 (before taxes) for the term of employment**

- Accommodations are provided for the term of employment
- Meals will be provided during camp days

## **JOB DESCRIPTION**

- Abide by the Camp Philosophy that “Campers Come First”.
- Directly supervise a cabin of 5 counseling staff and 16 campers.
- Act as a resource in the cabin regarding camper care and behaviour management.
- Generate ENTHUSIASM and IDEAS for all camp activities and to encourage all members of the team to do the same.
- Deliver camper health records to the Camp Coordinators.
- Coordinate greeting campers on the first day of each camp.
- Ensure all information is organized and posted:
  - Break/dorm duty Schedule
  - BM Charts, Personal Care Chart, lotion chart, seizure chart, etc.
  - Submit the break/dorm duty schedule to the Camp Coordinators on the last day of each camp for the upcoming camp.
- Ensure that staff are receiving in-the-moment feedback about job expectations.
- Provide formal evaluations of the counselors on a scheduled basis.
- Ensure that cabin meetings with the counsellors, whether formal or informal are held daily to prevent communication breakdown.
- Ensure that the cabin staff is participating in keeping facility clean.
- Monitor procedures and problems and to bring any difficulties to the Camp Coordinators.
- To bring any health concerns (camper or staff) to the attention of the Camp Nurses. If the staff will miss programs or other camp time because of illness, notify the Nurse and the Camp Coordinators.
- Ensure cabin procedures are being followed and responsibilities are being delegated for tuck, dorm duty, cabin clean up, laundry, paperwork, cabin activities and cabin preparations.
- Attend meetings called by the Camp Coordinators or the Executive Director.
- Directly responsible to the Camp Coordinators.
- Expected to follow the Camp Counselor job description as well. Please refer to the Camp Counselor job description for more detail.

For any questions, please contact [coordinator@camphehoha.com](mailto:coordinator@camphehoha.com)  
Thank you for your interest and we can't wait to hear from you!

**Applications open: December 15, 2022**

**Applications close: March 15, 2023**