



INTERNATIONAL PEACE GARDEN

CANADA – USA

Job Description

Job Title: Landscape Team Leader
Department: Display Gardens, Horticulture
Reports to: Director of Horticulture
Term: 8 months (April to November)

Summary

The Display Gardens offer an extensive collection of rotating annual flower displays and diversified perennial, shrub and tree plantings tailored to the local micro-climate and soil conditions found in the Turtle Mountain and is spread throughout a 20-acre space along the ND and MB border.

The main objective of this position is to execute the annual Display Gardens maintenance plan and development strategy in close coordination with the Display Gardens Horticulturist, and as approved by the Director of Horticulture. Aside from the many duties/responsibilities shared with other horticultural staff on the Display Gardens and greater IPG Horticulture team, this position is specifically responsible for the daily mobilization and supervision of the Display Gardens seasonal gardening crew during peak season (May-September).

Duties and Responsibilities:

1. Meet with Display Gardens Horticulturist daily to determine and agree on priorities. Cultivate a high level of coordination and communication to ensure effective execution of all processes within the Display Gardens.
2. Maintain the production greenhouses and other assigned areas in the Display Gardens to the highest horticultural and public garden standards.
3. Recruit and train new crew members in conjunction with DG Horticulturist.
4. Delegate tasks and oversee the correct use of tools and equipment.
5. Assess daily progress and make recommendations to Display Gardens Horticulturist and Director of Horticulture.
6. Ensure all crew members obey health and safety regulations at all times.
7. Ensure proper use of pesticides, fertilizers, and other chemicals.
8. Complete inventory checks and equipment inspections and prepare spreadsheets and other relevant documents to document this.
9. Adhere to budgets, parameters and deadlines as approved by the Director of Horticulture.
10. Provide strong support in the design, growing and maintenance of annual flower displays.
11. Provide irrigation support in both the production houses and Display Gardens.
12. Provide guidance, support and supervision to seasonal staff by being present and working alongside them.
13. Enforce the rules and regulations of the IPG.
14. Assist and interact with visitors and act as an interpreter when needed.
15. Attend administrative meetings as required.
16. Attend training and promotional events.
17. Apply necessary herbicides/pesticides in a safe and responsible manner, consistent with best practices and Integrated Pest Management guidelines.
18. Maintain trees, shrubs and perennial beds in the Display Gardens.
19. Operate maintenance equipment such as hedgers, weed whips and mowers.
20. Keep daily logs of maintenance and work.

Qualifications:

- Significant experience (3 years min. preferred) in supervising/directing crews of 6-10 people in a gardening/landscaping or related setting
- Significant experience (3 years min. preferred) working in the horticulture/landscaping industry with a strong background knowledge of best practices in those industries
- Knowledge of and experience in growing plants in a Zone 2-3 USDA climate zone
- Familiarity with Microsoft Office Suite and the ability to compile various documents (spreadsheets etc.) as needed
- Bachelors or other degree/certification in horticulture/landscaping or related field is preferred but not required.

Requirements:

- Must have excellent leadership and verbal/written communication skills and previous experience in a leadership role.
- Be able to stay motivated and focused on appropriate tasks, and direct others to do the same
- Be able to lift 50 pounds.
- Be willing and able to work long hours outside, including some weekends.
- Must possess a valid driver's license and current pesticide applicator license (or get on within the first year of employment)