

Job Description

Job Title: International Peace Garden Grounds Assistant

Reports to: Grounds Manager, Eric Lagerquist

Department: Maintenance

Summary

The Grounds Manager Assistant is to assist the Grounds Manager on technical tasks; lead the grounds maintenance crew in daily tasks set out by the Grounds Manager; ensure that tasks are completed safely and in a timely fashion; to operate heavy machinery such as tractors, trucks, chainsaws etc.; to be knowledgeable in equipment maintenance, standard safety regulations and turf management; and is to operate under the International Peace Garden's maintenance strategy to meet or exceed standards.

Duties and Responsibilities

- Report accidents, property damage or equipment failure to the Grounds Manager.
- Assist with technical tasks such as building project and chemical application.
- Coordinate with the Grounds Manager to lead the grounds maintenance crew in routine landscaping and grounds maintenance tasks.
- Perform mowing, trimming, edging of floral beds and walkways, weeding and mulching.
- Operate heavy machinery (tractors, mowers, trucks, backhoes, tillers etc.).
- Assist with equipment and mechanical maintenance.
- Application of chemical, pesticides and fertilizers.
- Assist with varmint control protocols.

Knowledge, Skills and Abilities

- Tools, equipment, techniques, materials and methods of grounds management.
- Ability to effectively lead a crew in completing tasks and daily routines.
- Ability to operate a tractor, welding machine, cutting torch, and ratchets and wrenches.
- Knowledge of basic safety rules and regulations.

Physical Requirements

- Standing for long periods of time.
 - Must be able to lift 50lbs + multiple times a day.
 - Must be able to work in all weather conditions.
 - Must be able to work up to 8+ hours a day when needed.
 - Monday through Friday some weekends are required.
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Minimum requirements

Education: Minimum of a high school diploma or GED equivalent.

Experience: 6+ years of grounds maintenance experience preferred.

Licenses and Certifications

The applicant must have a valid driver's license and must have the ability to obtain a chemical applicator's license.