

Feb 2023

West-Fit Physiotherapy is currently seeking a Physiotherapy Assistant/ Receptionist. This would be a long-term position with full-time employment for a year long parental leave. It is guaranteed to continue as a part-time permanent position . Applicant must be proficient with writing, speaking and typing English and must be able to multi-task in a very busy environment. The applicant must also be a great team player and hold strong computer and communication skills and be able to work independently in a fast-paced environment. Minimum 45wpm

Must be able to lift rehab equipment up to 30+ lbs and be nonsmoker.

This position will include but not limited to:

- Taking phone calls politely
- handling cash
- booking appts
- making charts
- physio aid work (in clinic training)
- laundry
- general cleaning
- other duties as assigned

The shift we are currently filling is 1130am-830pm. The position is full-time term becoming part-time permanent. It will likely start with full-time hours for training purposes. Our clinic hours are 6:30- 8:30pm Mon-Thurs and 6:30am-6:30pm on Fridays. We are not open weekends or holidays.

The successful applicant will be required to have or obtain the following:

- CPR / First Aid certificate
- Criminal Record Check
- up to date vaccinations - proof preferred

Please indicate available start date and expected hourly wage.

Only those chosen for interview will be contacted.

****Please apply by email to: westfit@westman.wave.ca

West-Fit Physiotherapy and Sports Injury Clinic

OLD ADD

West-Fit Physiotherapy is currently accepting applications for a full time Physiotherapy Assistant/Receptionist. Long term position (No one seeking summer employment)
Applicant must be proficient at writing and speaking English.
Must be able to multi-task in a very busy environment.
Must be a good team player, have strong computer and communication skills and be able to work independently in a fast-paced environment.
Must be able to lift rehab equipment for customers up to 30 lbs.
Position will involve booking appointments, taking phone calls, making charts, physio aid work (training provided), laundry, cleaning and other duties as assigned.
Shifts will vary from 6:30am to 8:30 pm. To start with mostly 11:30am-8:30pm. One hour breaks Weekdays No weekends.
Successful applicant will be required to obtain a CPR certificate and Criminal Record Check.
Vaccination proof preferred.
Please indicate available start date and expected hourly wage.
Only those chosen for an interview will be contacted.

Apply by email @
westfit@westman.wave.ca
West-Fit Physiotherapy