

Job Title: Museum Assistant
Type of job: Summer Student
Location: **Morden**
Salary: \$15.25/hr
Hours: 35 hr/week Monday to Friday. Plus 2 weekends
Start Date: May 8, 2023

Requirements:

- Applicant must be a post-secondary student (University or College) who will be returning to classes to the fall.
- Should have an interest in Museums and Archives with History/Journalism/Public Relations/Tourism and administration. Anyone of these would be asset.
- Must be responsible, able to work alone or as a team member. Have good communication and computer skills.
- Fluent in English. Basic French an asset.
- Valid driver's licence.
- This position is in Morden Mb and is open to all post-secondary students & includes all visible minorities and or aboriginal students. Only qualified candidates will be notified as to when interviews will be scheduled.

Job Description:

- Duties to include but not limited to
- Assist in coordinating annual induction banquet
- Arranging new/existing displays, updating museum website (mbhof.ca) social media accounts
- Cataloguing and recording new memorabilia, researching archival baseball articles.
- May be required to travel out of town.

Forward applications to c/o Jim Mutcheson

Mail or in person 111C Gilmour St Morden Mb R6M 1N9

Email mbbhof@mymts.net

Fax – 204-822-1483

Application deadline: **April 15 2023**