



JEM Insurance is looking to hire an Insurance Broker

Opportunity:

Insurance professional in a full time position, effective immediately in Ste. Rose du Lac.

Performance Objectives:

- Manage/Build a large book of business by servicing existing & new clients
- Process new business, renewals and policy change requests on broker management system as well as various company portals
- Provide superior service to existing clients with a focus on retention and cross selling opportunities where opportunity exists
- Work effectively with all members of the insurance team to obtain a clear understanding of our clients insurance needs

Qualifications/Skills:

- Preferable that Candidates possess a general insurance license from the Insurance Council of Manitoba, a level 2 license is an asset
- Demonstrated **experience** with Personal Lines of insurance is required, including managing a book of business within a team environment
- Demonstrated high level of proficiency in MS products including Word, Excel, Outlook
- Working knowledge of Broker Management system, experience with TAM is an asset
- Flexibility and a positive team player approach with effective communication skills

Package includes

- Competitive salary
- Company paid licensing and membership fees
- CAIB course reimbursement with Educational achievement salary increases
- Company group health benefits
- Paid vacation days in current calendar year
- Paid sick leave
- Opportunity for advancement

If you meet the qualifications above and are interested in joining our team, please send your resume & cover letter to Donna Wildeboer, CAIB – Branch Owner at dwildeboer@jeminsurance.ca

We thank all interested candidates however, only those considered for an interview will be contacted.