

Manitoba Government Job Opportunities

Bilingual Investment and Trade Analyst

IC2 Economic Development Consultant 2

Regular/full-time

Department of Economic Development, Investment and Trade
Trade and Economic Development, Investment and Trade Division

Winnipeg MB

Advertisement Number: 40578

Salary(s): IC2 \$68,995.00 - \$86,717.00 per year

Closing Date: April 17, 2023

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to Indigenous people and persons with disabilities.

Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay. An eligibility list may be created for similar positions and will remain in effect for 12 months.

A detailed position description is available upon request. Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.

Introduction

The Manitoba government is recognized as one of the top employers within the province and provides a comprehensive compensation and benefits package for its employees, which includes extended health care, health spending account, dental care, vision care, long term disability insurance, group life insurance, maternity/paternity and parental leave, family related leave and a defined pension plan. The Manitoba government is also committed to supporting the development of its employees through training and career development opportunities.

To be considered for this competition you must submit an application form along with a copy of your resume. See below for further instructions. To be considered for this competition you must submit an application form. See below for further instructions.

[Click here to access the application form.](#)

Conditions of Employment:

- Must be legally entitled to work in Canada
- Ability to travel by land or by air internationally
- Manitoba Class 5 Drivers' License
- Must have and maintain the ability to communicate fluently in English and French

Qualifications:

Essential:

- Post-secondary education (preferably at the graduate level) in social sciences, international relations, public administration, economics or other related business discipline. An equivalent combination of education, training and relevant experience may be considered.
- Experience presenting to senior leaders for the purpose of decision-making.
- Strong political acumen, including understanding the implications of decision making on stakeholders, management of complex/sensitive topics, and awareness of political sensitivities.
- Excellent time-management skills, demonstrated by experience simultaneously managing multiple projects and competing priorities.
- Experience translating strategic priorities into clear operational plans.
- Strong written communication skills with experience drafting and reviewing analytical/decision-making documents, such as briefing materials, reports and authority seeking documents.
- Experience with strategic performance management and measurement systems.

- Strong interpersonal skills with the ability to establish and maintain positive and effective working relationships with a wide variety of internal and external stakeholders by building rapport to obtain objectives and resolving conflict as required.
- Excellent English verbal communication skills.
- French verbal communication skills.
- French written communication skills.

Desired:

- Experience working with market intelligence in a field related to foreign direct investment and/or trade.
- Experience providing direct or indirect supervision of team members, including ensuring the quality of work through coaching.

Duties:

The Investment and Trade Division advances economic growth by providing research, analysis, and policy advice to enable evidence-based strategic approaches to investment attraction, industry cluster, and export development. The Bilingual Investment and Trade Analyst provides evidence-based analytic support and advice on a range of complex policy and program issues related to economic development, foreign direct investment, and export development. The position works with a range of stakeholders including governments, economic development and industry partners, to research and leverage market intelligence to drive a proactive and strategic approach to foreign direct investment, and export-focused activities for Manitoba.

Apply Now:

Advertisement # 40578
Service Centre 4
Human Resource Services
600-259 Portage Avenue
Winnipeg, MB, R3B 2A9
Phone: 204-945-7518
Fax: 204-945-0601
Email: govjobs@gov.mb.ca

To be considered for this competition you must submit an application form. Complete the application form at the link below or contact Human Resource Services under "Apply to" to request a copy of the application form. The selection board will rely only on information provided in this form to determine whether a candidate will be invited for further assessment. Note: You are not required to submit a cover letter, but may be asked to submit a resume, references, or other documentation at a later point if invited for further consideration.

[Click here to access the application form.](#)

WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

People. Purpose. Progress.

manitoba.ca/govjobs



Any personal information provided including employment equity declarations will be used for employment and/or statistical purposes and is protected by The Freedom of Information and Protection of Privacy Act.

Alternate formats available upon request