

## **Museum Junior Interpreter**

Start date: approximately June 19, 2023, to September long weekend.

Terms: 7hrs/5days/week

Salary: based on experience

Are you interested in local history? Do you have a flare for interior design? Are you interested in new technology? If you answered yes to any of these questions, we are looking for you!

The Minnedosa District Museum and Heritage Village is a showcase facility located in the scenic Little Saskatchewan River valley. As a Junior Interpreter your area of responsibility would include:

- **Knowledge and Interest in History:** you must be a people-orientated and fun-loving individual who enjoys talking to new people. Show visitors your enthusiasm for learning history, customer service skills, and flexibility. You will provide the public a guided tour and transform their visit to the museum into a wonderful experience.
- **Exhibit and Design:** you can express your design capabilities by staging new displays for the various artifacts in our collection. The rewarding part of the job is that you are always working on a different project with a fresh look and innovative technologies to learn.
- **IT Development:** your people skills are paramount, but your clerical skills and computer skills – keeping track of the who, what, and when of our visitors – is important. Writing copy, researching artifacts, editing descriptions for items as well as setting up a new endeavour using QR codes is part of the job, too.

### **General Qualifications:**

- excellent communications and public relations skills
- ability to work on one's own and as part of a team
- ability to work with people of all ages
- willingness to adhere to health and safety standards
- flare for design
- knowledge of IT

### **General Duties:**

- giving guided tours
- care of Collection, including Pioneer Village buildings
- accessioning, cataloguing, filing, storing all artifacts and archives.
- educational programming and summer camp program for children
- data entry/ recording accurate statistics.
- general housekeeping

**Work Status** –You must be legally entitled to work in Canada. You are also required to have a valid Social Insurance Number (SIN) Driver's License, Criminal Record Check, Vulnerable Sector Check and Drives Abstract prior to commencement of employment.

Priority will be given to Minnedosa and Area residents.

**APPLICATION DEADLINE: MAY 30, 2023**

Send cover letter and resume giving two references.

Apply by email or mail:

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