



JOIN OUR TEAM!

INVENTORY & WAREHOUSE TECHNICIAN (BRANDON, MB)

WESTMAN COMMUNICATIONS GROUP (Westman) is seeking applications from energetic, highly motivated individuals to become part of our growing team!

Westman is an industry-leading communications provider based in Brandon MB, offering residential and commercial High-Speed Internet, Digital TV, and Phone services in communities across Manitoba. Established in 1977, as a locally owned and operated cooperative, Westman is dedicated to delivering competitive and innovative services, providing an exceptional member experience, and supporting the communities we serve. Westman empowers our team members to be innovative, team-oriented, community-based, and customer-focused, championing a culture centered around strong values.

Based in Brandon and reporting directly to the Manager, Supply Chain & Property, this position is responsible for the Warehouse inventory control, shipping and receiving, distribution of materials. The Inventory & Warehouse Technician is responsible for ensuring that inventory is controlled, logged, and auditable. This role will also act as back-up support to our Property Technician on certain property functions.

What you'll do:

- Organize inventory in an efficient and safe manner at multiple warehouse locations.
- Prepare inventory for technicians or capital projects based on requisitions.
- Provide shipping and receiving functions for all departments including arranging shipments to rural technicians and coordinating transfer of materials between different warehouse locations.
- Make local deliveries and pick-ups with suppliers and contractors as needed.
- Participate in inventory cycle counts and reconcile inventory variances.
- Assist with the Customer Premise Equipment (CPE) cleaning, testing, and validation prior to deployment; stock and remove returned CPEs and prepare for pickup.

What you'll bring to the team:

- Valid Class 5 driver's license is required.
- Minimum Grade 12 education or equivalent.
- 1-2 years of Warehouse experience is preferred; related courses to warehousing/inventory would be considered an asset (i.e., Canadian Business College, Supply Chain Management Association).
- Experience handling material with equipment such as Carts, Pallet Jacks, and other devices would be considered an asset. Material lift truck equipment training/certification would be an asset.
- Must be comfortable with heights and ladder work and be able to lift and carry up to 50 plus lbs.
- Proficient in the use of productivity tools (i.e., MS Word, Excel, Teams, CSG, Quick Base, Inventory Management Software).

*Must be willing and able to work flexible hours as needed.

DEADLINE FOR APPLICATIONS: This position is open until filled.

Westman is a successful, fast-paced and dynamic organization, with a positive, team-oriented work environment. We offer competitive compensation including a comprehensive and unique benefits package. Leverage your knowledge with a local technology leader.

As an equal-opportunity employer, we encourage applications from all qualified individuals. While we thank each applicant for their interest, only selected candidates will be contacted.

Apply today to join our team at <https://westmancom.com/careers>

and start your exciting career journey with us!

