



**WE ARE HIRING!**

# **Director of Finance**

*Corporate Services Division*



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Looking for an opportunity to be a leader in a growing and progressive community? The City of Brandon has an exciting opportunity for an experienced professional to join its leadership team.

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**Apply today at**

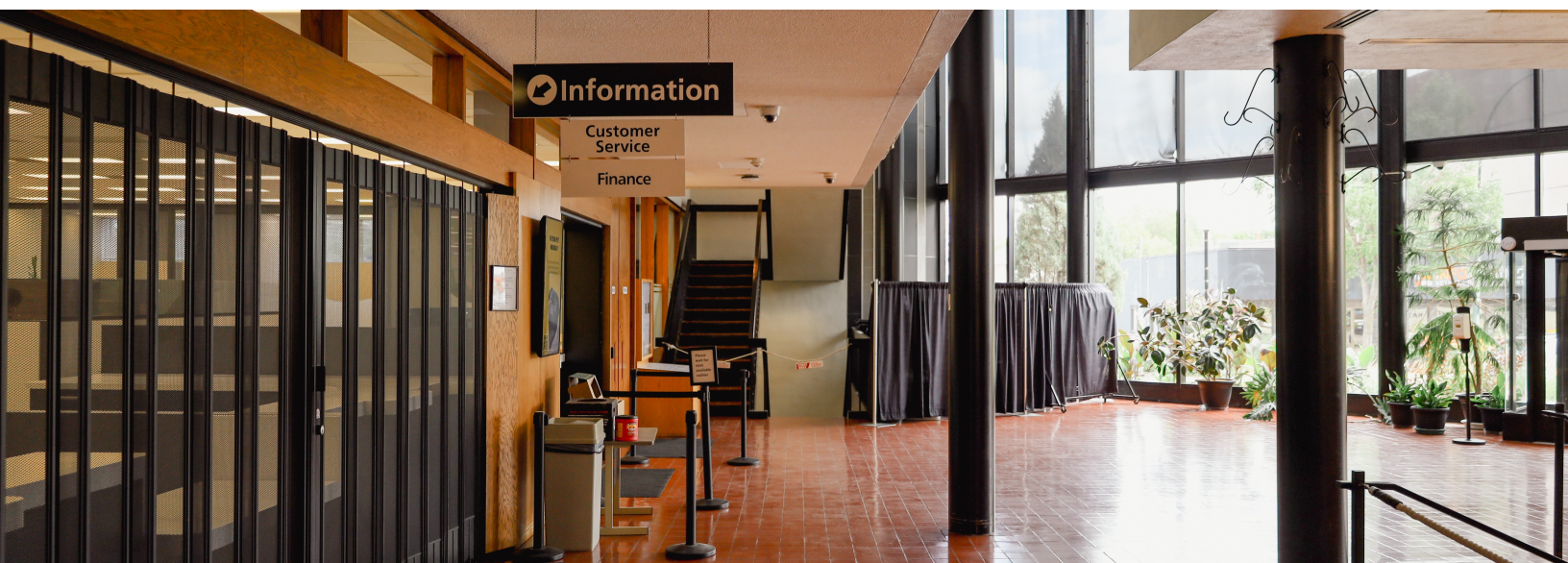
**[JOBANK.BRANDON.CA](http://JOBANK.BRANDON.CA)**

# Director of Finance



## YOU WILL:

- Lead the department in shaping long and short term goals with objectives for both the department and organization.
- Ensure compliance with, and completion of, all statutory requirements and reports as they pertain to civic finances.
- Create a vision keeping with the City's core values.
- Be responsible for the outcomes of activities and operations carried out by the department.



Contact Info

204-729-2240

Apply Online

[jobbank.brandon.ca](http://jobbank.brandon.ca)

# Director of Finance



## **PURPOSE OF POSITION**

Under the general direction of the General Manager of Corporate Services/CFO, the Director of Finance is responsible for managing all aspects of the Finance Department including budget development, accounting, financial reporting, revenue collection, procurement, disbursements, investments, banking, debt and cash flow management

## **WHAT DOES THE POSITION OFFER YOU?**

- Being a member of the City's Senior Leadership Team
- Creating a vision in keeping with the City's core values
- Progressive training and internal succession opportunities
- An organization that lives it's values of Building and Serving Community with PRIDE (Professionalism, Respect, Integrity, Diversity and Excellence)
- Being part of a multi-cultural organization
- Defined benefits pension plan and benefits package

## **MANDATORY EDUCATION & EXPERIENCE**

- Grade 12, G.E.D., or Mature High School Diploma;
- CPA (Certified Professional Accountant) designation, or equivalent;
- Minimum five (5) years experience in a progressive leadership position;
- Minimum five (5) years experience in a senior financial role within Municipal government;

## **PREFERRED EDUCATION & EXPERIENCE**

- Experience working with collective agreements is an asset;
- Experience working with corporate policies is an asset.



## **YOUR SKILLS INCLUDE**

- Communicates effectively both orally and in writing with people of all backgrounds and levels of comprehension including higher levels of government, City Council, external organizations, agencies and regulatory bodies, employees, media, and the general public;
- Strong planning and organizational skills, with a focus on quality and high work standards;
- Demonstrated initiative to independently plan, organize and prioritize workload, taking into consideration conflicting deadlines in a constantly changing dynamic environment;
- Tailors communication to audiences and uses resources to convey information in a way that promotes openness and complete understanding;
- Excellent public presentation skills with success building confidence and morale in target audience;
- Demonstrated ability to work with the media to effectively use that medium to communicate the City's vision and actions;
- Demonstrated initiative to work with others to foster a respectful workplace;
- Demonstrated leadership including establishing focus, providing motivational support, fostering teamwork, and empowering others;
- Coaches others in aligning behaviours with values;
- Develops community partnerships that enhance the vision through understanding and cooperation;
- Proficient use of computer equipment, operating systems, and database software, with an advanced skill level in MS Word and Excel.

## **KNOWLEDGE**

- Extensive knowledge of generally accepted accounting principles as defined by PSAB, with a specialized focus as to how they apply to local government organizations;
- Extensive knowledge of related statutes, laws, regulations and precedents respecting local government organizations;
- Extensive knowledge of municipal operations to facilitate analysis and development of achievable budgets and goals;
- Considerable knowledge of modern principles, practices, and techniques in motivating employees, and building successful working teams and communities;
- Knowledge of City protocol used to manage situations effectively in all areas of the organization and in the community;
- Practical knowledge of the principles and practices of planning and management;
- Abreast of business, organizational, environmental, and social trends;
- Awareness of the impact of delivering quality municipal services to the community;
- Knowledge of the principles of human resource management.

# Director of Finance



## Competition # 230097

Please apply with a cover letter and resume online at [jobbank.brandon.ca](http://jobbank.brandon.ca).

**Posted on:** August 9, 2023

Applications will be accepted until **11:59 pm on August 23, 2023.**

## Position Conditions:

This is a full-time, permanent position of 36.25 hours per week.

## Rate of Pay:

\$122,396.05 - \$132,058.09 – 2023 Annual Rates

**For complete position details and requirements see the Job Description on the [City of Brandon website](http://www.brandon.ca).**

*The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation.*

***Serving and Building Community!***

# What does Brandon have to offer?



Brandon consistently ranks in the Top 10 best places to live and is the 6th sunniest city in Canada. Cottage country is as close as 20 minutes, with renowned Riding Mountain National Park and Wasagaming resort area within an hour. World-class hiking and mountain biking opportunities are also within 20 minutes.

Brandon has the third most affordable housing in the country when comparing salaries to housing costs (REMAX 2022).

Rich in culture, rarely does a weekend go by without a community gathering, theatre play, concert, or event. The community has a full-service auditorium and Manitoba's largest indoor event centre.

As Western Manitoba's industrial and commercial hub, there are many restaurants, retail shopping stores and employment opportunities.

Home to a university and a major college, education opportunities are abundant.

Brandon is a vibrant and culturally diverse community boasting active immigration from all corners of the world.

Maximum in-city commute of 12 minutes makes going home for lunch or attending your children's school celebrations or activities easy.

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# What does Brandon have to offer?



Brandon has a reputation as a sports oriented city bolstered by a WHL hockey team and a high-performance hockey academy.

Whatever the season, there are a multitude of recreational options ranging from casual to organized to professional. Winter sports are aplenty and include snowmobiling, ice fishing, cross country skiing and snowshoeing. The Assiniboine River stretches 17 km through Brandon and is ideal for canoeing, water sports, fishing and picnics.

Brandon is strategically located to facilitate quick visits to the capital city home to an NHL hockey franchise, CFL football team, and major concert events, one hour to the USA border, and countless parks, forests, rivers and lakes.

We encourage you to dig a little deeper into what makes Brandon so welcoming by visiting [economicdevelopmentbrandon.com/live](http://economicdevelopmentbrandon.com/live).

We are confident that you will agree, “You Belong in Brandon”.

