



Shilo Military Family Resource Centre YOUTH PROGRAMS FACILITATOR

The Shilo MFRC is seeking a Youth Programs Facilitator.

This part-time position (minimum 22.5 hours weekly) requires the employee to perform responsibilities as they relate to the direct supervision and delivery of programs for youth in Kindergarten to Grade 12.

Summary:

Shilo MFRC Youth Programs provides a variety of services to youth in Grades Kindergarten to twelve. These programs utilize an academic, recreational, life and social skills development approach while supporting the CFB Shilo and surrounding area community.

Job summary:

Under the supervision of the Youth Programs Coordinator, the Youth Programs Facilitator will assist with planning and delivery of programs. Programs will primarily take place in evenings and on weekends, with some daytime programming during in-service days, spring break and summer. The Youth Facilitator will be required to do office hours, assist in training and developing professional learning for staff. The Youth Programs Facilitator will be responsible for supervising and engaging with children and teens in a positive manner. They will also be responsible for mentoring and guiding other Youth Programs staff and volunteers. A monthly schedule will be developed and will vary depending on program needs.

Qualifications and skills:

- High School Diploma required, post-secondary education in a related field an asset
- Experience working with youth ages 5-17
- Knowledge of MFRC and community services
- Ability to work as part of a team as well as independently
- Bilingual skills an asset
- First Aid and CPR, Criminal Record and Child Abuse clearance will be required
- Valid Manitoba Driver's License preferred
- Ability to manage competing deadlines, sensitive information and record management
- Experience in developing programs for youth

Salary range: \$17.54

Please submit cover letter and resume to:

Shannon Chapman

Youth Programs Coordinator

Shilomfrc.sc@outlook.com