



## **Municipality of Killarney – Turtle Mountain Employment Opportunity**

### **Recreation Director**

The Municipality of Killarney - Turtle Mountain invites applications for the position of Recreation Director.

Reporting to the CAO, the Incumbent will be responsible for all recreation, leisure, sport and cultural activities in the community to provide opportunities and encourage and promote a healthy lifestyle for residents. Providing leadership to the Recreation Department including supervision of casual staff within the department, the recreation director will ensure a wide range of sport, recreation and cultural programs are provided.

#### **ACCOUNTABILITY AND RESPONSIBILITIES**

- The Incumbent is responsible for the efficient and effective operation of recreation and leisure programs.
- The Incumbent must be a self-starter and work closely with community groups and independent recreation-based community organizations.
- The work requires the employee to exercise judgment, initiative, and creativity as the nature of the work requires a significant degree of independence while dealing with multiple fitness programs.
- May require on occasion, evening, and weekend work.

#### **SKILLS**

- Team leadership and supervisory skills.
- Ability to handle multiple priorities and work independently.
- Financial management skills.
- Problem solving, decision making and planning skills.
- Good written and verbal communication skills, including the ability to prepare reports.
- Ability to coordinate, participate and partner with other community organizations to design and implement programs.
- Research and program development skills.
- Social media and marketing skills.
- Strong computer skills.

#### **QUALIFICATIONS**

- The Incumbent will have attained the required knowledge, skills, and attitudes through completion of a post-secondary Degree or Diploma in Recreation or a related field. A minimum of 3 years of related experience is preferable but equivalencies will be considered.

Competitive wages and excellent benefit package included.

This competition will remain open until a suitable candidate is found. First intake of applications are to be submitted by **Tuesday October 17<sup>th</sup>, 2023 by 1:00 p.m.**

Interested candidates should submit their applications to;

Meghan Cuvelier Klassen, CMMA  
Chief Administrative Officer  
Municipality of Killarney – Turtle Mountain  
P.O. Box 10  
Killarney, Manitoba R0K 1G0  
Email: [mcklassen@killarney.ca](mailto:mcklassen@killarney.ca)

We thank all applicants for their interest however only those selected to move forward in the competition process will be contacted.